

VACATING RESIDENT CLEANING CHECKLIST

Please ensure that the following is attended to, prior to handing in the keys. Following this guide will ensure a quick bond refund. Please note, that should cleaning not be sufficient, you will be responsible for any rent accrued until such time property is returned in satisfactory condition.

GENERAL

- Clean all windows, doors, sliding doors, window tracks, flyscreens and security screens
- Sweep and mop all floors, removing all marks and scuffs
- Clean all skirting boards, window sills.
- Clean light fittings (remove light fittings and wipe out dead bugs. Replace any light bulbs that are not working.
- Spot clean walls – all marks, light switches and power points
- Venetians to be cleaned.
- Drapes/curtains to be dry cleaned as fabric requires
- Air vents, exhaust fans, air conditioning filters and clothes dryer filters to be cleaned/dusted
- Cupboards, inside and out, to be left clean and all personal items removed (don't forget scuff marks from shoes!)
- Carpets to be steam/dry cleaned with a receipt to be handed to Freeman Fox Property.
- Cobwebs to be removed from corners.
- Furniture and upholstery to be professionally cleaned and all items on the inventory to be accounted for (if applicable)
- Door locks, flyscreens and doors to be repaired if damaged
- Door tops, edges, front and back to be cleaned thoroughly

KITCHEN

- Inside and outside of all cupboards and doors
- Thoroughly clean inside, outside and behind stove-including stove top around hotplates (under & around gas burners), griller, drip tray and oven.
- Inside, outside, around and behind fridge and dishwasher (don't forget to clean the scrap catcher in the dishwasher) Run dishwasher cleaner through.
- Sink, including drain hole
- Rangehood and filters – remove grease & wash filter

BATHROOM

- All floors, including the grouting
- Mirrors (are bedroom built-ins mirrored?)
- Inside and out of all cupboards
- Toilet, bath, vanity basin & shower (make sure soap build up on tiles, glass shower screens and grouting is thoroughly removed, along with any mould removed)
- Wipe over taps, shower rose, soap holders and drain holes

We recommend using CLR clean to remove soap scum.

LAUNDRY

- Inside, outside and behind washing machine, clean out filters and dispensers.
- Inside, outside and behind dryer, remove lint from filter
- Clean laundry tub, cabinets, floors, & drain and don't forget under the tubs

BALCONY

- Sweep, mop, clean railings, louver doors and any glass
- Remove all cobwebs

CARSPACE

- Sweep out and remove any oil residue from concrete. A degreaser will be necessary to remove oil.
- Remove any cobwebs

COURTYARD/GARDENS/LAWN

- Gardens/lawns to be attended to within 2 days of vacating and to include mowing, edges trimmed, weeding of garden beds, removal of any weeds in pavers and general tidy up